



Receivables Policy

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1-7 days late- e-mail reminder

8-14 days late- 2nd e-mail reminder

15-21 days late- phone call and 3rd e-mail reminder

22-28 days late- send 4th e-mail reminder

31-60 days late- Account is placed on Credit Hold and secondary discount removed. Call and reminder.

61-90 days late- Prepay on all future orders. Call and reminder.

90+ days late- Collections.

Payments made by credit or debit card will be subject to a 3% convenience fee.

Customer will need to request a link to pay via Credit or Debit